
Accounting Manager

Lehigh County Authority (LCA), in **Allentown, PA** is seeking a mission-driven **Accounting Manager** to join our team during an exciting time of transition and growth. As our long term manager prepares to retire, this is a unique opportunity for a seasoned accounting professional to step into a leadership role and help shape the future of our financial operations—including guiding the implementation of a new ERP system.

If you're passionate about public service, financial stewardship, and making a difference in your community, we want to hear from you!

What You'll Do

As a key team leader, you'll contribute to strategic initiatives that support LCA's mission to serve the Lehigh Valley community. Day to day you'll focus on:

- **Financial Reporting & Analysis**
 - o Collaborate with the Controller to maintain the general ledger and reporting structure in compliance with GASB/GAAP.
 - o Jointly lead the preparation of financial statements, annual reports, and budgets.
 - o Analyze financial data and address inquiries from auditors, banks, and regulators.
 - o Coordinate budgeting timelines, data collection, and forecast reviews.
 - o Support the year-end audit process and assist with external auditor requests.
- **Internal Controls & Compliance**
 - o Partner with the Controller to develop and enforce accounting policies and internal controls.
 - o Ensure compliance with legal, regulatory, and internal standards.
 - o Maintain confidentiality of sensitive financial and strategic information.
- **Leadership & Team Development**
 - o Supervise and mentor accounting staff to promote accuracy, accountability, and growth.
 - o Evaluate and improve departmental workflows for efficiency and risk mitigation.
 - o Encourage staff development through training and professional engagement.
 - o Oversee banking and cash management operations.
 - o Align financial operations with broader organizational goals in collaboration with the Controller.
- **Strategic Support & Projects**
 - o Act as a liaison between the Controller and accounting team to implement financial strategies.
 - o Lead or assist with financial system upgrades, policy initiatives, and special projects.

What We're Looking For

- Bachelor's degree in Accounting
- 5+ years of progressive accounting experience, including team leadership
- Strong knowledge of GAAP, budgeting, and audit processes
- Proficiency with ERP systems and advanced Excel skills
- A collaborative spirit and commitment to public service

About Us and What We Offer You

Since 1966, we've been dedicated to providing high-quality, affordable water and sewer services to our community. At LCA, we believe in teamwork and collaboration. We work closely with our customers and neighboring municipal systems to create partnerships that benefit everyone. Our regional approach allows us to respond quickly and enhance services

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whenever and wherever they're needed.

LCA isn't just a service provider; it's a vibrant and dynamic place to work. We offer an exciting and busy environment where our employees are the heart of our operations. By joining our team, you'll play a key role in ensuring that our public services are valuable, affordable, and high-quality. If you're passionate about making a difference and want to be part of a team that values innovation, collaboration, and service, LCA is the place for you. Join us and help shape the future of our community!

Benefits and Perks

At LCA, we value our employees and offer a comprehensive benefits package that ensures you and your family are well taken care of. Here's what you can look forward to when you join our team:

- **Competitive Salary:** The salary range for this role is \$80,000-\$85,000/yr
- **Health, Dental, and Vision Insurance:** Robust plans all at affordable employee contribution rates
- **Generous Paid Time Off:** We offer vacation days, excused absences, personal days, and holidays to recharge and spend quality time doing the things you enjoy
- **Comprehensive Insurance:** LCA provides company-paid life insurance, long-term disability, and short-term disability coverage to support you in unexpected situations
- **Retirement Plans:** Secure your future with eligibility for two retirement plans – the Pennsylvania Municipal Defined Benefit Retirement Plan and a 457 plan through Empower

I'm interested; how do I get started?

Apply to: <https://app.jobvite.com/j?cj=oMMLyfwB&s=PMAA>

We're excited that you're considering joining the Lehigh County Authority (LCA) team! To make the hiring process smooth and efficient, we've partnered with myHR Partner. Rest assured, they're not a staffing service or recruiter – they're here to help us find the best fit for our organization. Your resume will be reviewed specifically for opportunities with LCA.

At LCA, we pride ourselves on being an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. We do not discriminate based on race, religion, color, sex, gender identity, sexual orientation, age, disability, national origin, veteran status, or any other protected status. Employment decisions at LCA are based on your qualifications, merit, and the needs of our business.

Thank you for considering LCA as your next career move. We look forward to learning more about you!