

JOB POSTING

Assistant Township Manager, Operations

Position Overview

Cranberry Township, Butler County, is seeking a dedicated professional who establishes positive working relationships with staff, department heads, elected officials, and the community to serve as the next Assistant Township Manager, Operations. The incumbent for this position will join the Township's senior management team and assume a strategic role in the overall management of the Township and oversight to Township departments and functions of assigned areas of responsibility. While members of the senior management team have assigned areas of responsibility, a team-based approach that includes functional partnerships to achieve results is important to the success of the team and the overall culture of the organization.

About the Township

Located just 20 miles north of Pittsburgh, Pennsylvania, Cranberry Township has become the destination to live, work, and play over the past three decades. The region has grown from a rural agricultural community to an international center of business and a highly desirable place to live. Cranberry includes just over 23 square miles and a population of over 33,000.

The Ideal Candidate

The ideal candidate is a strategic thinker with a strong commitment to the community, capable of navigating complex challenges with tact and innovation and a proven leader who demonstrates professionalism, integrity, and political acumen. Additionally, the ideal candidate should also be customer service-orientated and approach leadership and management with a collaborative mindset and a commitment to excellence with focus on strengths and talents of others and development of their team.

Education, Credentials and Experience Guidelines

Required Qualifications:

Bachelor's degree in business administration, public administration, public policy or related field; supplemented by ten (10) years of experience in business operations or public administration, including five (5) years of leadership experience; or an equivalent combination of education, certification, training, and/or experience. Must have a valid Driver's License.

Preferred Qualifications:

Master's degree in business administration, public administration public policy or a related field. Three (3) years of experience in an executive-level role with a focus on business operations management and strategic planning as well as demonstrated experience overseeing governmental operations.

Wage and Benefits

Approximate annual salary of \$130,000 but will be determined based on successful candidate's qualifications, plus our fringe benefits package.

Fringe benefits include, among other things, health, dental and vision benefits and a generous deferred compensation plan. Specific questions regarding benefits or the position can be sent to Human_Resources@cranberrytownship.org

Position Contact Information:

Individuals interested in this position should submit an application to <http://www.cranberrytownship.org/employment>. This position is open until filled.

EOE/M/F/D/V