

Managing Director – Washington Township Municipal Authority

Overview

We are seeking an energetic and visionary Managing Director to lead our organization with passion and strategic insight. The ideal candidate will possess a strong background in business administration, staff supervision, and possess management experience. As the leader of our organization, you will inspire teams, ensure operational efficiency, and uphold our mission to deliver high-quality utility service to our customers.

About Us

The Washington Township Municipal Authority is an Operating Authority formed by the Washington Township in August of 1971 under the Municipality Authorities Act of 1945 with the express purpose to own, operate and finance the water and wastewater facilities and systems of the Township. The Township is located in South Central Pennsylvania in Franklin County, and wraps around the Borough of Waynesboro. WTMA now directly serves approximately 2700 water customers and 5500 wastewater customers. The Authority obtains its water from 9 different water sources, all natural springs or wells. WTMA is comprised of 5 Board members and a staff of 15, including 4 water and 4 wastewater personnel. Together with a solicitor and a professional engineering firm, the Authority strives to provide its customers and the growing community with the highest quality product and service at the lowest possible cost.

Position

The Managing Director serves as the chief executive officer of the Washington Township Municipal Authority (WTMA) and is responsible for the overall leadership, strategic direction, operational oversight, and financial stewardship of the Authority. The Managing Director serves as the primary liaison between the Board of Directors, employees, customers, regulatory agencies, municipalities, vendors, and the public.

Reports To

Board of Directors

Executive Leadership & Governance

- Serve as the primary representative of the Authority.
- Advise and support the Board of Directors.

- Develop and implement strategic plans, policies, and resolutions.
- Provide leadership for organizational growth and operational excellence.

Personnel & Human Resources

- Supervise department directors and senior staff.
- Oversee recruitment, performance evaluations, employee development, and succession planning.
- Administer labor relations, union agreements, and employee relations matters.

Financial Management

- Develop and administer operating and capital budgets.
- Monitor financial performance and authorize expenditures.
- Review financial reports and evaluate development impacts.

Operations & Infrastructure

- Provide oversight of water and wastewater operations, facilities, IT systems, and regulatory compliance.
- Develop and maintain Authority policies for continued cohesiveness.
- Monitor contracts and service agreements.
- Conduct operational reviews and inspections.

Capital Projects

- Direct planning, design, bidding, construction, and closeout of capital improvement projects in conjunction with Authority engineers.
- Pursue grant funding and oversee project budgets and contracts.

Public & Stakeholder Relations

- Respond to customer and community concerns.
- Maintain productive relationships with municipalities, regulatory agencies, consultants, and professional organizations.

Emergency Management & Compliance

- Lead emergency preparedness and response.
- Ensure compliance with all applicable environmental and utility regulations.

Professional Development

- Maintain professional certifications as required.
- Participate in industry organizations and continuing education.
- Perform other duties assigned by the Board of Directors.

Qualifications

- Proven experience in a managerial role or in a similar leadership role.
- Demonstrated expertise in staff supervision, team management, and personnel management.
- Excellent writing skills for reports, proposals, and communication.
- Strong leadership qualities with the ability to motivate teams.

Join us as we shape the future of WTMA!

Pay: \$85,000.00 - \$95,000.00 per year

Benefits:

- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Retirement plan
- Tuition reimbursement
- Vision insurance

Work Location: In person

How to apply: Please email your resume to business@wtma.us