



MONROEVILLE MUNICIPAL AUTHORITY

219 SPEELMAN LANE · MONROEVILLE PA 15146

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JOB POSTING: WATER/SEWER UTILITY WORKER

Date: October 2, 2025

Location: Monroeville Pa. 15146

Company: Monroeville Municipal Authority

The Monroeville Municipal Authority (MMA) is seeking qualified applicants for the position of full-time Utility Worker. Benefits include health, dental, vision, paid time off and retirement plan. Valid PA Commercial Driver's License (CDL), Class B or higher with Tanker endorsement is required or the ability to obtain within six (6) months of employment. **Applicants must reside and be domiciled within a seven (7) air-mile radius of MMA facility or comply within six (6) months of employment.** Minimum 2 years of experience in construction of water/sewer systems or similar required.

Applicants with heavy equipment operation, electrical, and plumbing experience are highly preferred. Applicants Must pass pre-employment drug screening, criminal background check and medical exam prior to job offer. View full job summary and employment application at www.monroevillewater.org. **Applications will be accepted at 219 Speelman Lane, Monroeville PA 15146.**

JOB SUMMARY:

The Utility Worker is responsible for a variety of manual and semi-skilled labor duties for the repair, construction, and maintenance of the water distribution and wastewater collection system.

ESSENTIAL FUNCTIONS INCLUDE:

1. Performs manual labor work to include installation of pipes and fittings for repair, construction, leak detection, inspection, and maintenance of water and wastewater systems.
2. Operates dump trucks, sewer cleaning equipment, and skid loaders.
3. Excavates and backfills trenches to complete repairs.
4. Transports equipment, tools, and materials to and from job sites.
5. Load and unload materials from trucks including stocking with necessary equipment.

6. Checks oil, water, tires, and fuel on any motorized vehicle, or equipment that is assigned.
7. Cleans, organizes, and maintains facilities, tools, and equipment.
8. Observes and promotes all established safety procedures.
9. Interpret maps.
10. Handle customer relations including collection of overdue water/sewer accounts, and service calls for the purpose of reading, installing, and removing meters, and trouble shooting.
11. May assist with the setup and operation of work zone barricades and signs for traffic control.
12. May inventory tools, equipment, and materials.
13. May provide training on the proper usage of tools and equipment.
14. Install, maintain, test, and repair of residential and commercial meters including exterior equipment.
15. Collection of water samples for laboratory analysis.
16. Handles, transfers, and stores materials.
17. Install, maintain, and operate water valves and hydrants.
18. Operates air compressors, air drills, jackhammers, pneumatic piercing tools, and tap machines for making taps.
19. Property restoration and maintenance.
20. Water tank / sewage pump station cleaning and maintenance.
21. Operates and maintains wastewater system CCTV inspection equipment.
22. Operates and maintains water loss / leak detection equipment.
23. Performs dye testing and sanitary lateral inspection of residential and commercial properties.
24. Performs all other duties assigned by Management.

MINIMUM REQUIREMENTS:

- Valid Pennsylvania Commercial Driver's Driver License (CDL), Class B or higher with tanker endorsement (driving trucks of various sizes, operation of vehicles with trailer attached) or the ability to obtain within six (6) months of employment and be insurable by Monroeville Municipal Authority.
- Stable, dependable, neat in appearance and mannerly.
- Position specific physical testing.
- Two (2) years of experience in construction of water distribution /sewer collection systems, other underground utility maintenance, or similar construction experience.
- Pass pre-employment, random, post-accident, and reasonable suspicion drug screens.
- Pre-employment medical fit-for-duty test and background check.

JOB DIMENSIONS:

- Knowledge of operating characteristics and safety procedures for equipment being operated.

- Knowledge of materials, tools, and equipment typically used in maintenance or construction.
- Knowledge of hazards and safety measures as they apply to the type of work being performed.
- Knowledge of safety practices and procedures, including traffic control.
- Ability to understand and follow written and verbal instructions.
- Ability to perform all physical requirements of the job.
- Ability to work in adverse weather conditions.
- Ability to communicate clearly and effectively.
- Ability to maintain and establish effective working relationships with co-workers, supervisors, and public and comply to the terms defined in the labor unions contract per the position.

PHYSICAL DEMANDS AND WORKING CONDITIONS:

Physical requirements include lifting/carrying up to 40 pounds frequently and 80 pounds occasionally, pushing a maximum force of 100 pounds, and pulling a maximum force of 150 pounds. Qualifying applicants will be required to pass a physical ability test to demonstrate their ability to perform the essential functions of the position. Subject to standing, sitting, walking, climbing, bending, crawling, squatting, kneeling, and working in cramped and strained positions for long periods of time. Requires visual acuity, speech, and hearing.

Working conditions are primarily outside with frequent exposure to inclement weather; wastewater; mechanical, electrical, chemical, and confined space hazards; offensive fumes; excessive noise; heavy traffic; deep excavations. May be required to comply with requirements as specified in applicable regulations for personal protective equipment, including clearance for use of respiratory protection and other associated equipment.

May be required to work hours other than regular schedule such as days, nights, weekends, holidays, on-call, and rotating shifts.

Starting pay and benefits for employees will be determined by the applicable Union bargaining unit agreement and company policy requirements.

Equal Employment Opportunity Statement

This job description is subject to change at any time. It reflects management's assignment of essential functions and does not exclude or restrict the tasks that may be assigned. Monroeville Municipal Authority will provide equal employment opportunities to all applicants without regard to an applicant's race, color, religion, sex, gender, genetic information, national origin, age, veteran status, disability, or any other status protected by federal, state, or local law.