

Findlay Township Municipal Authority

Job Description

Position: Wastewater Laborer/Operator in Training

FLSA: Non-exempt

Salary Range: Based on skill and experience

Reports To:
Operations Manager

Requirements:

The ideal candidate may be new to the sewer and wastewater field and is not required to have prior experience. However, they must demonstrate a strong willingness to learn, take initiative, and actively pursue the necessary training and certifications, including obtaining a wastewater operator's license.

This position involves working within our wastewater systems and assisting with operations at the wastewater treatment plant. Responsibilities include equipment monitoring, basic sampling procedures, routine maintenance, and working with system components such as manholes, valves, lift stations, and sewer mains.

The individual must be mechanically inclined, able to use various hand tools and lawn equipment, and capable of performing physical, hands-on tasks such as cleaning, inspecting, and maintaining sewer lines and treatment equipment. Duties may also include assisting with confined space entry, operating pumps and blowers, and maintaining plant grounds and facilities.

Strong communication skills are essential, as the position requires regular interaction with Authority customers and personnel. A valid driver's license is required.

The candidate must be willing to work overtime during emergency situations or when routine work needs to be completed outside normal business hours to minimize service disruptions.

Duties and Responsibilities:

1. Assist the Wastewater Treatment Plant Operator with daily operations of the sewage treatment facility, including monitoring system performance, equipment checks, and recording operational data.
2. Perform general maintenance at the treatment plant, including cleaning tanks, removing debris, lubricating equipment, and assisting with minor mechanical repairs.
3. Assist with pump repair and maintenance, including removal, inspection, and reinstallation of pumps and related equipment in the plant and lift stations.

4. Support basic laboratory sampling and testing procedures as needed to ensure compliance with environmental and regulatory standards.
5. Help monitor and maintain lift stations and other critical components of the wastewater collection system, ensuring proper functionality and timely reporting of issues.
6. Maintain plant grounds and facilities, including mowing, trimming, weed control, and snow removal, to ensure safety and accessibility.
7. Follow all safety protocols, including confined space entry procedures, lockout/tagout, and the proper use of personal protective equipment (PPE).
8. Be available during off-hours for emergency situations such as equipment failures, high-flow events, or alarm responses at the plant or remote sites.
9. Assist in the upkeep and preventive maintenance of plant vehicles, motors, blowers, pumps, and other mechanical systems.
10. Maintain and organize tools, spare parts, and maintenance supplies in the plant's storage and work areas.
11. Perform any other related duties as assigned by the Authority's General Manager or Operations Manager.

Job Specifications:

Education: High School diploma. Water/Sewer License not necessary. FTMA will provide on job training and continuing education for License if achieved.

Knowledge:

Upon hire, the individual is expected to obtain:

- Knowledge of the Authority's wastewater collection system and sewage treatment plant (STP) operations.
- Knowledge of wastewater treatment processes, equipment, and safety protocols.
- Thorough knowledge of the Authority's Rules and Regulations related to wastewater treatment.
- Thorough knowledge of the Authority's policies and procedures governing wastewater operations.
- Commitment to continuing education to stay current with industry standards and regulations.
- Pursuit and maintenance of a valid wastewater operator's license as required by the Authority and state regulations.

Please send resumes and letter of interest to: Jason@ftmawatersewer.com